

University of Chicago Charter Schools Statement of Work (SOW)

Basic Maintenance of Internal Connections

470 #: 220003736

The purpose of this Statement of Work (SOW) is to solicit bids to establish a contract(s) through fair and competitive negotiations for Basic Maintenance of Internal Connections including Firewall, Access Points, and Switches. Service providers may bid on service for one, some, or all of these services. We seek separate pricing for service to each type of equipment and details on any pricing discounts for accepting multiple options. The University of Chicago Charter Schools (UCCS) reserves the right to select a single or multiple vendors for these services to maximize the cost effectiveness for the UCCS. Further information can be found at the USAC Website <http://www.usac.org/sl/>.

- The vendor must provide their E-Rate **Service Provider Identification Number (SPIN)** number on the bid in order to be eligible for consideration.
- The vendor must agree to comply with rules and regulations of USAC. Vendors must be familiar with billing methods and timelines associated with USAC.
- Bids and awards related to this SOW are subject to receiving approval for funding through the E-Rate process. In the event projects are not funded, the UCCS reserves the right to modify the scope of the project or cancel the project.

SPECIFICATIONS

The UCCS seeks repair and upkeep of various Network Equipment listed on both tabs of the attached "UChicagoCharter Network Equipment Rev20211102" list including:

- Palo Alto Support for the PA 3250 including Palo threat prevention and URL filtering
- Aruba Support for five 7205 controllers and the 100+/- access points they connect as well as license support
- Aruba Support for 40 stacking switches and the six chassis switches and all modules

Service is expected to include configuration changes, online and telephone based technical support, software upgrades and patches including bug fixes and security patches. The UCCS seeks bids for a one-year term with up to three voluntary one year extensions; other terms will be considered.

PRICING

- Bids MUST clearly separate E-Rate eligible and E-Rate ineligible services by line item. **The vendor is responsible to clearly indicate all ineligible costs by line item for all services associated with this SOW.**
- Any ongoing subscription pricing must be listed separate.
- If applicable, vendor is to specify change fees, freight assurance fees, shipping charges, taxes, surcharges and contingency fees for eligible equipment.
- While price will be the most heavily weighted factor in our evaluation of the bids, the School Corporation reserves the right to award contract(s) to the best-qualified vendor(s).

REFERENCES

The vendor must include a list of at least three (3) clients for whom the vendor has provided products and/or services that are the same or similar to those products and/or services requested in this SOW. Information provided should include the name, address, and telephone number of the client facility and the name, title, and phone/fax numbers of a person who may be contacted for further information. In addition, a brief description of services rendered for the reference should be included.

EVALUATION CRITERIA

While cost will be the most heavily weighted factor, the evaluation will also focus on the substance of the details provided in response to the requirements herein including but not limited to technical details, contract terms, experience, references, and adherence to the response format provided.

QUESTIONS

No informational meetings or building visits will be scheduled. Any questions related to the technical aspects of this document should be directed to Tony Pajakowski, CTO at erate@uchicagocharter.org, no later than 2 pm Central on December 2, 2021. Answers to any written questions or any additional information, revisions, or clarifications to the SOW will be posted to <https://www.uchicagocharter.org/erate-fy2022>. It is the sole responsibility of the Service Provider to check for any addenda that may be issued.

BID DELIVERY

The UCCS reserves the right to reject each and every bid, and to waive informalities, irregularities, and errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt of bids. In the event that a responsible bid is not received or if it is determined that the low bid received is too high, the bid received will be rejected and the project will be cancelled or re-bid.

Bids should be e-mailed to the office of Tony Pajakowski, CTO at erate@uchicagocharter.org by 2 pm Central on January 5, 2022.